



A REGULAR MEETING of the FHC Board was called to order on April 17, 2023, at 6:32 PM in the Community Room of 500 E. Nine Mile.

1. Roll Call

Present: Dan Martin, Jennifer Bentley, Donnie Johnson, Reggie Sutherland, Emily Tong

Absent (excused): Deanna Wiltse

2. Approval of Agenda

Motion by Commissioner Sutherland, seconded by Bentley, be it so resolved to approve the agenda as amended.

Aye: All Nays: None Motion Passed.

3. Approval of the Minutes (3/10/2023 and 3/20/2023 signed by Becky Prickett; 3/23/2023 signed by Jennifer Mondy)

a. Special Meeting of March 10, 2023

b. Regular Meeting of March 20, 2023

c. Special Meeting of March 23, 2023

Motion by Commissioner Johnson, seconded by Sutherland be it so resolved to approve the Special Meeting Minutes of March 10, 2023; Regular Meeting Minutes of March 20, 2023, and the Special Meeting Minutes of March 23, 2023 as submitted

Ayes: All Nays: None Motion Passed.

4. Approval of Financial Statements, Payrolls, Disbursements, Bank Statements, and other financial documents and reports as reviewed and recommended by the Finance Committee.

Motion by Commissioner Johnson, seconded by Bentley, be it so resolved to approve the Financial Report as presented.

Ayes: All Nays: None Motion Passed.

5. Open Call/Call to Audience

None.

6. Community Housing Network (CHN) Presentation

Taylor Eberhart, LMSW-Clinical (Director of Short-Term Programs) and Dana Paglia-King (Short-Term Programs Manager) presented the FHC board members with an overview of their collaboration with the FHC Section 8 program including housing assistance, participant referrals, landlord engagement, advocacy, ESL assistance, and their new internal landlord database.

7. Executive Director's Report

Emily Tong reported on pest control, lease violations, occupancy, delinquencies, and work orders. The 2022 Workman's Compensation Audit has been completed.

The generator at 500 E. Nine Mile is being replaced after receiving two quotes. Work is expected to be completed in 6-8 weeks. Arrangements have been made for a temporary generator to be readily available in the event power is lost before the new installation.

Jennifer Mondy's last day with FHC was 4/7. All close out processes were completed. Remi Heard returned from maternity leave 4/10. Jamere Jackson has assumed the role of HCV Program Manager. Emily Tong and Jamere Jackson will be attending a 3-day online training for HCV Financial Accounting and Reporting. Emily is also currently considering hiring a 3rd Occupancy Specialist.

Emily Tong reported social work services for the month of March.

8. ROSS Program Coordinator Report

Becky Prickett reported on ROSS Coordinator PH activities, events, and programs.

9. New Business

- a. Approval to transmit letter to Mayor Melanie Piana requesting reappointment of Commissioner Donald Johnson to a second 5-year term from May 1, 2023-May 1, 2028.

Motion by Commissioner Bentley, seconded by Sutherland, be it so resolved to accept approval to transmit letter to Mayor Melanie Piana requesting reappointment of Commissioner Donald Johnson to a second 5-year term from May1, 2023-May 1, 2028.

Ayes: All Nays: None Motion Passed.

10. Old Business

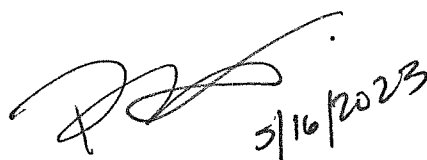
- a. Discussion of Deputy Director Position

FHC board members discussed creating Deputy Director position. Instead of a single position it was decided to combine deputy director duties with the public housing manager position. Emily Tong will write up a job description for the PH/Deputy Director application as well as one for the Housing Choice Specialist position and have them posted.

11. Call to Commission

FHC board members thanked Donnie Johnson for his work on the FHC Board and for accepting another term.

12. Adjournment: 7:19 PM



Handwritten signature and date: 5/16/2023